

# Public Document Pack



## SCOTTISH BORDERS LICENSING BOARD FRIDAY, 24TH FEBRUARY, 2023

A MEETING of the SCOTTISH BORDERS LICENSING BOARD will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS - BLENDED on FRIDAY, 24 FEBRUARY 2023 at 10.00 am

**All Attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days .**

J. J. WILKINSON,  
Clerk to the Council,

14 February 2023

<b>BUSINESS</b>			
1.	<b>Apologies for Absence</b>		
2.	<b>Order of Business</b>		
3.	<b>Declarations of Interest</b>		
4.	<b>Minute</b> (Pages 5 - 6) Minute of Meeting of 27 January 2023 for approval. (Copy attached.)		
5.	<b>Licences dealt with under Delegated Powers</b> (Pages 7 - 12) (Copy attached.)		
6.	<b>Licensing (Scotland) Act 2005:</b>		
(a)	<b>Section 20: Application for Premises Licence</b> (Pages 13 - 26) Consider the following applications for Grant/Provisional Grant of Premises Licence (applicants cited to attend.)(Copies attached.)  <table><tr><td><b>Live Borders</b></td><td>Retail Shop The Great Tapestry of Scotland 14-22 High Street Galashiels TD1 1SD <b>(Provisional)</b></td></tr></table>	<b>Live Borders</b>	Retail Shop The Great Tapestry of Scotland 14-22 High Street Galashiels TD1 1SD <b>(Provisional)</b>
<b>Live Borders</b>	Retail Shop The Great Tapestry of Scotland 14-22 High Street Galashiels TD1 1SD <b>(Provisional)</b>		

	<p>The premises are a purpose built exhibition centre for the Great Tapestry of Scotland, situated within Galashiels town centre. The area to be licensed is the ground floor retail shop for the purposes of off sale provision of local spirits and beers.</p> <p>Licensed hours applied for:</p> <table> <tr> <td><u>ON SALE</u></td> <td><u>OFF SALE</u></td> </tr> <tr> <td>N/A</td> <td>Sun to Sat 10.00am – 10.00pm</td> </tr> </table> <p><u>Representations received:</u>  Police Scotland - none.  Licensing Standards Enforcement Officer - none.  Health - none.  Other - none.</p>	<u>ON SALE</u>	<u>OFF SALE</u>	N/A	Sun to Sat 10.00am – 10.00pm
<u>ON SALE</u>	<u>OFF SALE</u>				
N/A	Sun to Sat 10.00am – 10.00pm				
7.	<p><b>Alcohol Profiling</b>  Presentation by Susan Elliot, Drugs and Alcohol Partnership Co-ordinator.</p>				
8.	<p><b>Items likely to be Taken in Private</b>  Before proceeding with the private business, the following motion should be approved:</p> <p>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 14 of Part 1 of Schedule 7A to the aforementioned Act”</p>				
9.	<p><b>Minute</b> (Pages 27 - 28)  Private Section of Minute of meeting of 27 January 2023 for approval (Copy attached.)</p>				
10.	<p><b>Any other items previously circulated</b></p>				
11.	<p><b>Any other items which the Convener decides are Urgent</b></p>				

**NOTE**

**Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:** Councillors M.Douglas (Chair), P. Brown, J Cox, D. Parker, J. Paton-Day, N Richards, F. Sinclair, E. Small, T Weatherston.

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Please direct any enquiries to Fiona Henderson Tele: 01835 826502  
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**SCOTTISH BORDERS COUNCIL  
LICENSING BOARD**

MINUTE of Meeting of the SCOTTISH BORDERS LICENSING BOARD held in the Council Chamber, Council HQ, Newtown St Boswells and via Microsoft Teams on 27 January 2023 at 10.00 am

- Present:- Councillors M. Douglas (Convener), J. Cox, D. Parker, J. PatonDay, P. Brown, N. Richards, E. Small, F. Sinclair, T. Weatherston.
- Apologies:- Councillor D. Parker.
- In Attendance:- Managing Solicitor (Property and Licensing), Licensing Standards and Enforcement Officers (M. Wynne and J. Scott), Licensing Officers – (S. Lackenby and T. Thomson), PC S. Dishington (Police Scotland), Democratic Services Officer (F. Henderson).

1.0 **MINUTE**

There had been circulated copies of the Minute of the Meeting held on 16 December 2022.

**DECISION**

**APPROVED the minute for signature by the Convener.**

2.0 **LICENCES DEALT WITH UNDER DELEGATED POWERS**

For Members' information there had been circulated copies of lists of licences dealt with under delegated powers for the period 3 December 2022 – 13 January 2023.

**DECISION**

**NOTED.**

3.0 **LICENSING (SCOTLAND) ACT 2005:**

3.1 **Section 20: Application for Grant/ Provisional Grant of Premises Licence**

Consider the following application for Grant of Premises Licence

**Milestone Garden and Leisure Ltd**

Milestone Garden and Leisure Ltd  
Newtown St Boswells  
TD6 0PL  
**(Provisional)**

The premises are a detached ground floor building operating as a Garden Centre, Restaurant/Café and Gift Shop. Alcohol will be offered on an off sale basis only.

Licensed hours applied for:

ON SALE

N/A

OFF SALE

Sun to Sat 10.00am – 10.00pm

Representations received:

Police Scotland - none.  
Licensing Standards Enforcement Officer - none.  
Health - none.  
Other - none.

There had been circulated copies of an application for the grant of a premises license together with proposed Operating Plan, proposed layout plan and Disabled Access and Facilities Statement. Mr Wynne explained that the premises was a large Garden Centre, Restaurant and Gift Shop and the application was to enable them to sell alcohol within the gift shop. The application was until 10 p.m., however the premises closed much earlier. The application was within policy and there had been no objections. Police Scotland had no comment.

The Convener welcomed Leanne Charlton, Milestone Garden and Leisure via Microsoft Teams. Ms Charlton explained that a Deli section had recently been added to the gift shop selling local produce and high end crafts and it was hoped to add wines and beers to the offer. Ms Charlton also confirmed that it would be Off Sales only

**DECISION  
AGREED TO GRANT.**

**PRIVATE BUSINESS  
DECISION**

**AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 14 of Part I of Schedule 7A to the Act.**

#### **Summary of Private Business**

5. **LICENSING SCOTLAND ACT 2005:**  
**Section 36(4): Application for Review of Premises Licence**  
The Board further considered a request from Mr Wynne, Licensing Standards and Enforcement Officer to review a premises licences under Terms of Section 14 of the Licensing Scotland Act 2005. After consideration the Committee agreed action to be taken.

*The meeting concluded at 10.15 a.m.*

**SCOTTISH BORDERS LICENSING BOARD  
LICENCES ISSUED UNDER DELEGATED POWERS**

**14 January 2023 - 12 February 2023**

NAME OF APPLICANT	LICENCE TYPE	LICENCE DETAILS	VENUE
Mohammed Ashraf Nadeem	SEC33	Transfer of Premises Licence - Mohammed Ashraf Nadeem	Shop T/A Costcutter, Earlston
Marks And Spencer Simply Foods Limited	SUBDPM	Substitution of Designated Premises Manager - Michael Allan	Marks And Spencer , Galashiels
Martin Saleem Ali	SUBDPM	Substitution of Designated Premises Manager - Rebecca Simmonds	48 Market Square, Duns
MMIS Store Limited	SUBDPM	Substitution of Designated Premises Manager - Jennifer Shearlow	Premier Express , Melrose
Mohammed Kashif Nadeem	SUBDPM	Substitution of Designated Premises Manager - Mohammed Kashif Nadeem	Shop T/A Costcutter, Earlston
Penny Patroleum (Scotland) Limited	SUBDPM	Substitution of Designated Premises Manager - Catherine Arnott	Acredale Industrial Estate , Eyemouth
Tesco Stores Limited	SUBDPM	Substitution of Designated Premises Manager - Richard Forrest	Tesco Stores Ltd, Galashiels
Lynsey Morrison	PERLIC	Grant	N/A
Megan MacLeod	PERLIC	Grant	N/A
Thomas McGookin	PERLIC	Grant	N/A
William Beveridge	PERLIC	Grant	N/A
Amanda Robertson	PERLIC	Renewal	N/A
Chirnside Bowling Club	OCCLIC	Occasional Licence - 50th Birthday Party Saturday 25th February 2023 7.00pm - 1.00am	Main Street, Chirnside
Chirnside Bowling Club	OCCLIC	Occasional Licence - Funeral Tea Thursday 16th February 2023 1.00pm - 6.00pm	Main Street, Chirnside
Duns Masonic Lodge No 23	OCCLIC	Occasional Licence - Duns and District Probus Club - Burns Supper Wednesday 1st February 2023 11.00am - 4.00pm	Masonic Lodge, Duns
Duns Masonic Lodge No 23	OCCLIC	Occasional Licence - Duns and District Probus Club Social Evening Friday 17 March 2023 6.30pm - 11.00pm	Masonic Lodge , t Duns
Gala Rugby Football Club	OCCLIC	Occasional Licence - Gala RFC v Biggar - Outside Bar Facility Saturday 21 January 2023 - 1.00pm - 9.00pm	Nether Road , Galashiels
Gala Rugby Football Club	OCCLIC	Occasional Licence - Gala RFC v Glasgow Hawks - Outside Bar Facility Saturday 21 January 2023 - 12.00noon - 9.00pm	Nether Road, Galashiels
Gala YM RFC	OCCLIC	Occasional Licence - 60th Birthday Party Friday 27th January 2023 7.00pm - 12.00midnight	4 Roxburgh Street , Galashiels
Hawick Lodge No 111	OCCLIC	Occasional Licence - Teviotdale Harriers Annual Dominos evening Saturday 21 January 2023 6.30pm - 12.00midnight	Masonic Lodge , Hawick
Stow Bowling Club	OCCLIC	Occasional Licence - Music Night - Amplified music not live Saturday 4th February 2023 7.00pm - 1.00am	8 Station Road , Galashiels
Alan Miller	OCCPLH	Occasional Licence - Wedding Ceremony and Evening Reception Friday 14th April 2023 1.00pm - 1.00am	Volunteer Hall , Galashiels
Allan Walker	OCCPLH	Occasional Licence - Sale of Artisan Spirits made by Selkirk Distillers Saturday 4th March 2023 - 10.00am - 4.00pm	Outside The Tapestry Building, Galashiels
Allan Walker	OCCPLH	Occasional Licence - Hawick Reivers Festival 2023 - Sample and Sale of Artisan Gins/Spirits Saturday 25 March 2023 10.30am - 3.00pm	Market Stall, Hawick

Agenda Item 5

Andrew Telfer	OCCPLH	Occasional Licence - Race Night - Adult fundraiser for school Friday 24th February 2023 6.30pm - 12.00midnight	Drumlanrig Primary School , Hawick
Anna Stewart	OCCPLH	Occasional Licence - Comedy Event Tuesday 7 February 2023 6.30pm - 10.30pm	Volunteer Hall , Galashiels
Ben Glasgow	OCCPLH	Occasional Licence - Sale of Vodka and Gin Products Saturday 4 March 2023 10.00am - 12.30pm	Primary School, West Linton
Blythe Ewert	OCCPLH	Occasional Licence - Wedding and Reception Wednesday 22 March 2023 - 2.00pm - 12.00midnight	Neidpath Castle , Peebles
Carol Shanley	OCCPLH	Occasional Licence - Burns Supper Saturday 28th January 2023 - 7.00pm - 11.00pm	Branxholme Castle , Hawick
Catherine Maxwell Stuart	OCCPLH	Occasional Licence - Event for members of local indoor bowling clubs Saturday 21 January 2023 4.00pm - 11.30pm	Traquair Village Hall, Innerleithen
Catherine Maxwell Stuart	OCCPLH	Occasional Licence - Event for members of local indoor bowling clubs Saturday 18 February 2023 7.30pm - 11.00pm	Traquair Village Hall , Innerleithen
Catherine Maxwell Stuart	OCCPLH	Occasional Licence - Birthday Party Saturday 25th February 2023 7.00pm - 11.00pm	Traquair Village Hall , Innerleithen
Cecilia Benson	OCCPLH	Occasional Licence - Wedding Ceremony, meal and after dinner dancing Wednesday 22 February 2023 - 12.00noon - 12.00midnight	Neidpath Castle , Peebles
Cecilia Benson	OCCPLH	Occasional Licence - Wedding Ceremony, meal and after dinner dancing Saturday 25 February 2023 - 2.00pm - 12.00midnight	Neidpath Castle , Peebles
Christopher Lambton	OCCPLH	Occasional Licence - Concert Saturday 11th March 2023 - 7.00pm - 10.00pm	Broughton Village Hall , Broughton
David Kinghorn	OCCPLH	Occasional Licence - Private Residential Weekend Monday 27th February 2023 - Friday 3rd March 2023 Sunday till Wednesday - 11:00am - 12:00midnight Thursday till Saturday 11.00am - 1.00am	Marchmont House , Duns
Fabiano Furlan	OCCPLH	Occasional Licence - Cafe/Bistro - Creative Borders Friday 10 February 2023 to Thursday 23 February 2023 11.00am to 9.00pm	Creative Borders , Galashiels
Fabiano Furlan	OCCPLH	Occasional Licence - Cafe/Bistro - Creative Borders Friday 24 February 2023 to Thursday 9 March 2023 11.00am to 9.00pm	Creative Borders , Galashiels
Fabiano Furlan	OCCPLH	Occasional Licence - Cafe/Bistro - Creative Borders Friday 10 March 2023 to Thursday 23 March 2023 11.00am to 9.00pm	Creative Borders , Galashiels
Fabiano Furlan	OCCPLH	Occasional Licence - Cafe/Bistro - Creative Borders Friday 24 March 2023 to Thursday 6 March 2023 11.00am to 9.00pm	Creative Borders, Galashiels
Gavin Parker	OCCPLH	Occasional Licence - The Wee Crook Tweedsmuir Cafe/Bistro, By Biggar Friday 3 February - Thursday 16 February 2023	Marquee At Crook Inn Hotel, Biggar
Jim McDevitt	OCCPLH	Occasional Licence - Private Wedding Ceremony and Reception Saturday 4 February 2023 1.00pm - 12.00midnight	Volunteer Hall, Duns
Jim McDevitt	OCCPLH	Occasional Licence - Longridge Towers production of The Wizard of Oz Tuesday 14th and Wednesday 15th February 2023 6.00pm - 10.30pm both days	Volunteer Hall , Duns
Jim McDevitt	OCCPLH	Occasional Licence - Berwick Male Voice Choir Concert Friday 17th February 2023 6.30pm - 10.30pm	Volunteer Hall , Duns
Jim McDevitt	OCCPLH	Occasional Licence - 30th Birthday Party Saturday 18th February 2023 6.00pm - 12.30am	Volunteer Hall, Duns

Jim McDevitt	OCCPLH	Occasional Licence - A Heart for Duns - Film Evening Friday 24 February 2023 7.00pm - 11.00pm	Volunteer Hall , Duns
Jim McDevitt	OCCPLH	Occasional Licence - Murder Mystery live interactive theatre with two course meal Saturday 25th February 2023 6.00pm - 11.30pm	Volunteer Hall, Duns
Jim McDevitt	OCCPLH	Occasional Licence - Duns Players Cabaret evening Sunday 26th February 2023 6.30pm - 10.30pm	Volunteer Hall, Duns
Joanna Lawrence	OCCPLH	Occasional Licence - Wedding Saturday 29 April 2023 - 11.00am - 1.00am	Wedderburn Castle , Duns
John Baxter	OCCPLH	Occasional Licence - The Great Tapestry of Scotland Sunday 22 January 2023 - Sunday 5 February 2023 10:00am - 6:00pm	The Great Tapestry Of Scotland , Galashiels
John Baxter	OCCPLH	Occasional Licence - The Great Tapestry of Scotland Tuesday 7 February 2023 - Tuesday 21 February 2023 10:00am - 6:00pm	The Great Tapestry Of Scotland, Galashiels
John Baxter	OCCPLH	Occasional Licence - The Great Tapestry of Scotland Wednesday 22 February 2023 - Wednesday 8 March 2023 10:00am - 6:00pm	The Great Tapestry Of Scotland, Galashiels
Judith Hope-Wilson	OCCPLH	Occasional Licence - Cheese and Wine Evening Saturday 11 February 2023 7.00pm - 11.00pm	Pavilion Café, Wilton Lodge Park, Hawick
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music - Indie/Rock - Independent Venue Week: Incubator Sessions Thursday 2nd February 2023 - 7.00pm - 10.30pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music - IVW Friday - Semi-Acoustic Music Friday 3rd February 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Jim McDevitt	OCCPLH	Occasional Licence - Duns Players Cabaret evening Sunday 26th February 2023 6.30pm - 10.30pm	Volunteer Hall , Duns
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music -IVW - Fatherson - Indie/Rock Saturday 4th February 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Silent Disco with Silent Knights Saturday 18th February 2023 - 7.30pm - 12.00midnight	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music - Broken Chanter/Linzi Clark - Indie/Pop Friday 23rd February 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Incubator Sessions: 3 out of 4 + 2 Other Border Bands Friday 3rd March 2023 - 7.00pm - 10.30pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music -Moving Pictures Tribute to Rush Saturday 4th March 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music -These Wicked Rivers + 2 Other Bands Saturday 11th March 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music -Tom Maguire and the Brassholes Funk/Soul Friday 24th March 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music -Countess Of Fife Saturday 25th March 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music - Gun Saturday 18th March 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Comedy - IVO Graham (My Life My Clutter Tour) Thursday 23rd March 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music - Incubator Sessions Friday 7th April 2023 - 6.30pm - 11.00pm	Mac Arts , Galashiels

Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music - Bronwynne Brent Friday 28th April 2023 - 7.00pm - 11.00pm	Mac Arts, Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music - Horse McDonald Saturday 29th April 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music - Folk - Tannahill Weaver Sunday 30th April 2023 - 7.00pm - 11.00pm	Mac Arts , Galashiels
Leanne Charlton	OCCPLH	Occasional Licence - Milestone Offsale Monday 23rd January 2023 to Sunday 5th February 2023 - 10.00am - 10.00pm	Milestone Garden And Leisure Ltd , Melrose
Leanne Charlton	OCCPLH	Occasional Licence - Milestone Offsale Monday 6th February 2023 to Sunday 19th February 2023 - 10.00am - 10.00pm	Milestone Garden And Leisure Ltd , Melrose
Leanne Charlton	OCCPLH	Occasional Licence - Milestone Offsale Monday 20th February 2023 to Sunday 5th March 2023 - 10.00am - 10.00pm	Milestone Garden And Leisure Ltd, Melrose
Mark Deans	OCCPLH	Occasional Licence - Children's Dance Awards night Friday 17th February 2023 6.00pm - 12.00midnight	Hawick Town Hall , Hawick
Pauline Drysdale	OCCPLH	Occasional Licence - Farm Shop Friday 27 January to Thursday 9 February 2023 10:00am - 5:00pm	Drysdale Freight Limited, Cockburnspath
Pauline Drysdale	OCCPLH	Occasional Licence - Farm Shop Friday 10 February to Thursday 23 February 2023 10:00am - 5:00pm	Drysdale Freight Limited, Cockburnspath
Pauline Drysdale	OCCPLH	Occasional Licence - Farm Shop Friday 24 February to Thursday 9 March 2023 10:00am - 5:00pm	Drysdale Freight Limited, Cockburnspath
Richard Brackenbury	OCCPLH	Occasional Licence - Wedding Saturday 13th May 2023 - 1.00pm - 12.00midnight	Neidpath Castle , Peebles
Robert Wilson	OCCPLH	Occasional Licence - Social Gathering Saturday 21 January 2023 1.00pm - 11.45pm	Walkerburn Rugby Football Club , Walkerburn
Robert Wilson	OCCPLH	Occasional Licence - Social Gathering Saturday 11 February 2023 1.00pm - 11.45pm	Walkerburn Rugby Football Club , Walkerburn
Robert Wilson	OCCPLH	Occasional Licence - Social Gathering Friday 10 February 2023 1.00pm - 11.45pm	Walkerburn Rugby Football Club, Walkerburn
Simon Rutherford	OCCPLH	Occasional Licence - Sale of Craft Gin Products Saturday 4th February 2023 7.30pm - 10.00pm	Village Hall , Eyemouth
Steven Drummond	OCCPLH	Occasional Licence - Butchers, Deal For Customer s Friday 10th February to Friday 24th February 2023 10.00am - 8.00pm - every day	Butcher Shop , Hawick
Tabatha McCree-Cox	OCCPLH	Occasional Licence - Sampling and Off Sales for Gin and Hand Sanitiser Products Saturday 4th March 2023 10.00am - 1.00pm	West Linton Primary School, West Linton
Berwick Tennis Club	OCCVOL	Occasional Licence - Quiz night with supper Saturday 18 February 2023 - 6.30pm - 10.30pm	Foulden Village Hall , Foulden
Berwickshire Hunt	OCCVOL	Occasional Licence - Fancy Dress Party Saturday 4 February 2023 7:00pm - 12:00midnight	Whitsome Village Hall, Whitsome
Berwickshire Point To Point	OCCVOL	Occasional Licence - Friars Haugh, Kelso Sunday 12 February 2023 - 11.00am - 8.00pm	The Marquee, Kelso
Border Federation Of Young Farmers	OCCVOL	Occasional Licence - Fundraising event Friday 10th February 2023 7.00pm - 12.30am	Caddonfoot Hall, Galashiels



Bright Eyed Daughters	OCCVOL	Occasional Licence - Domino Tournament Friday 25th January 2023 7.00pm - 11.00pm	Hawick Senior Citizens Association, Hawick
Duke Of Buccleuch Hunt	OCCVOL	Occasional Licence - End of Season Party for Hunt Saturday 25th February 2023 7.00pm - 12.00midnight	St Boswells Public Hall , Melrose
Ettrick And Lauderdale JAC	OCCVOL	Occasional Licence - Young Farmers Variety Concert Friday 3rd February 2023 7.00pm - 11.00pm	Village Hall, Galashiels
Fountainhall Village Hall Committee	OCCVOL	Occasional Licence - Social Gathering Friday 3rd March 2023 7.00pm - 12.00midnight	Fountainhall Village Hall , Galashiels
Fountainhall Village Hall Committee	OCCVOL	Occasional Licence - Social Gathering Friday 7th April 2023 7.00pm - 12.00midnight	Fountainhall Village Hall , Galashiels
Fountainhall Village Hall Committee	OCCVOL	Occasional Licence - Social Gathering Friday 5th May 2023 7.00pm - 12.00midnight	Fountainhall Village Hall , Galashiels
Fountainhall Village Hall Committee	OCCVOL	Occasional Licence - Social Gathering Friday 2nd June 2023 7.00pm - 12.00midnight	Fountainhall Village Hall, Galashiels
Galashiels Amateur Operatic Society	OCCVOL	Occasional Licence - Annual Production Monday 6th till Saturday 11th March 2023 7.00pm - 9.30pm every day	Volunteer Hall, Galashiels
Gattonside Village Hall	OCCVOL	Occasional Licence - Burns Supper Friday 10th February 2023 7.30pm - 11.00pm	Village Hall , Melrose
Hawick Amateur Operatic Society	OCCVOL	Occasional Licence - Annual Amateur Operatic Performance - Sunshine on Leith Monday 13th March to Saturday 18th March 2023 6.30pm 10.00pm	Hawick Town Hall , Hawick
KAOS Musical Theatre Co	OCCVOL	Occasional Licence - Annual KAOS Production Monday 20th to Saturday 25th March 2023 7.00pm - 11.00pm (each day)	Tait Hall , Kelso
Kelso Laddies Association	OCCVOL	Occasional Licence - Declaration Night Event Friday 21 April 2023 7.00pm - 12.30am	Tait Hall , Kelso
Lauder Amateur Dramatic Society	OCCVOL	Occasional Licence - Annual Operatic Society Wednesday 18 March till 21 March 2020 7.00pm - 10.30pm every night	Public Hall, Lauder
Lauder Ex-Cornets Association	OCCVOL	Occasional Licence - Quiz Night for Lauder Ex-Cornets Association Saturday 1 April 2023 7.00pm - 12.00midnight	Lauder Primary School , Lauder
Lauderdale Hunt Supporters Club	OCCVOL	Occasional Licence - Westruther Show - Stock Judging event Tuesday 14th February 2023 6.30pm - 10.00pm	Borderway Cafe , Melrose
Lindean Carpet Bowling Club	OCCVOL	Occasional Licence - Carpet Bowling Tournament Sunday 12 February 2023 1.00pm - 11.00pm	Hall Lindean, Galashiels
Lodge Kelso And Tweed No.58	OCCVOL	Occasional Licence - Burns Supper Saturday 11th February 2023 6.30pm - 11.30pm	Masonic Hall , Kelso
On Behalf Of Alhziemers Scotland	OCCVOL	Occasional Licence - Quiz Night Friday 17th March 2023 - 7.00pm - 11.30pm	The Station House , Stow
Rotary Club Of Duns	OCCVOL	Occasional Licence - Race night with various horse races on film Friday 10th March 2023 - 7.00pm - 11.30pm	Village Hall , Duns
Roxburgh Village Hall	OCCVOL	Occasional Licence - Village / Social Fundraising Event - Televised Six Nations Rugby Games Saturday 4 February 1.00pm - 10.00pm	Roxburgh , Kelso
Roxburgh Village Hall	OCCVOL	Occasional Licence - Village / Social Fundraising Event - Televised Six Nations Rugby Games Saturday 11 February 2023 1.00pm - 10.00pm	Roxburgh, Kelso
Roxburgh Village Hall	OCCVOL	Occasional Licence - Village / Social Fundraising Event - Televised Six Nations Rugby Games Saturday 26 February 2023 1.00pm - 10.00pm	Roxburgh, Kelso

Roxburgh Village Hall	OCCVOL	Occasional Licence - Village / Social Fundraising Event - Televised Six Nations Rugby Games Saturday 12 March 2023 1.00pm - 10.00pm	Roxburgh , Kelso
Roxburgh Village Hall	OCCVOL	Occasional Licence - Village / Social Fundraising Event - Televised Six Nations Rugby Games Saturday 18 March 2023 1.00pm - 10.00pm	Roxburgh, Kelso
Trinity Primary School Parent Council	OCCVOL	Occasional Licence - Fundraiser - Quiz Night Friday 10 March 2022 7.00pm - 11.00pm	Trinity Primary School , Hawick
Wauchope Hall Trustees	OCCVOL	Occasional Licence - Charity Bingo Night Thursday 9th February 2023 7.00pm - 9.30pm	Wauchope Hall , Kelso
Yarrow Feus Committee	OCCVOL	Occasional Licence - Burns Supper Saturday 28th January 2023 - 7.00pm - 11.30pm	Yarrow Hall, Selkirk



**SCOTTISH BORDERS LICENSING BOARD**

**APPLICATION FOR PREMISES LICENCE**

*\*Delete as appropriate*

**Licensing (Scotland) Act 2005, section 20**

**APPLICANT INFORMATION** *Licensing (Scotland) Act 2005, section 20(1)*

**Question 1**

*Name, address and postcode of premises to be licensed.*

**The Great Tapestry of Scotland  
14-22 High Street  
Galashiels  
TD1 1SD**

**Question 2**

*Particulars of applicant*

*(a) Where applicant is an individual, provide full name, date and place of birth, and home address including postcode.*

*(b) Where applicant is a partnership, please provide full name, and postal address of partnership.*

*(c) Where applicant is a company, please provide name, registered office and company registration number.*

*(d) Where the applicant is a club or other body, please provide full name, and postal address of club or other body.*

**Live Borders  
Melrose Road, Galashiels  
TD 1 2DU**

*(e) Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.\**

\*\*\*\*\*

**\* Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.**

**Question 3**

*Previous applications*

*Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises?* NO\*YES

*If YES – provide full details*

**Question 4**

*Previous convictions*

<i>Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)</i>	YES/NO*
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*\*If YES – provide full details*

*For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974*

Name & position (if applicable)	Date of conviction or sentence	Court	Offence	Penalty

**DESCRIPTION OF PREMISES** *Licensing (Scotland) Act 2005, section 20(2)(a)*

**Question 5**

*Description of premises (where application is submitted by a members' club, please also complete question 6)*

The premises are a purpose built exhibition centre for the Great Tapestry of Scotland, situated within Galashiels town centre. The area to be licensed is the ground floor retail shop for the purposes of off sale provision of local spirits and beers.

**Question 6**

*To be completed by members' clubs only*

<i>Do the club's constitution and rules conform to the requirements of</i>	YES/NO*
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(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

\*delete as appropriate

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this application are true to the best of my knowledge and belief.

Signature: [Redacted] (see note below)

Date: 16/11/22 Capacity: APPLICANT/~~AGENT~~ (delete as appropriate)

Telephone number and email address of signatory:

[Redacted]

<i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i>	
<i>Operating plan</i>	✓
<i>Layout plan</i>	✓
<i>Planning certificate</i>	
<i>Building standards certificate</i>	
<i>Food hygiene certificate</i>	

The information on this form may be held on an electronic public register which may be available to members of the public on request.

<b>For use by the Licensing Board only</b>	
<b>Application checklist</b>	
<b>Date received</b>	
<b>Fee amount</b>	
<b>Receipt number</b>	
<b>Received by (INITIALS)</b>	
<b>Consideration date</b>	
<b>Last date for consideration</b>	
<b>Date of initial hearing</b>	
<b>Date of any modification hearing</b>	
<b>Date granted/refused (delete as appropriate)</b>	

<b>For use by the Licensing Board only</b>	
<b>If application is for a premises licence - Documents required</b>	
<b>Operating plan</b>	
<b>Layout plan</b>	
<b>Planning certificate</b>	
<b>Building standards certificate</b>	
<b>Food hygiene certificate</b>	
<b>If application is for a provisional premises licence - Documents required</b>	
<b>Provisional planning certificate</b>	
<b>Operating plan</b>	
<b>Layout plan</b>	



**SCOTTISH BORDERS LICENSING BOARD**

**OPERATING PLAN**

**Licensing (Scotland) Act 2005, section 20(2)(b)(i)**

**Question 1**

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

(a) Will alcohol be sold for consumption solely ON the premises?	NO
(b) Will alcohol be sold for consumption solely OFF the premises?	YES
(c) Will alcohol be sold for consumption both ON and OFF the premises?	NO

*\*delete as appropriate*

**Question 2**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
Monday	N/A	N/A
Tuesday	N/A	N/A
Wednesday	N/A	N/A
Thursday	N/A	N/A
Friday	N/A	N/A
Saturday	N/A	N/A
Sunday	N/A	N/A

**Question 3**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	10:00 am	10:00 pm
Tuesday	10:00 am	10:00 pm
Wednesday	10:00 am	10:00 pm
Thursday	10:00 am	10:00 pm
Friday	10:00 am	10:00 pm
Saturday	10:00 am	10:00 pm
Sunday	10:00 am	10:00 pm

**Question 4**

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	NO
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\*If YES – provide details

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**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<b>(a) Activity</b>	<b>Please confirm YES/NO</b>	<b>To be provided during core licensed hours – please confirm YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b>
Accommodation	NO	NO	NO
Conference facilities	NO	NO	NO
Restaurant facilities	NO	NO	NO
Bar meals	NO	NO	NO
<b>(b) Activity</b>	<b>Please confirm YES/NO</b>	<b>To be provided during core licensed hours – please confirm YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b>
<b>Social functions including:</b>			
Receptions including weddings, funerals, birthdays, retirements etc.	NO	NO	NO
Club or other group	NO	NO	NO



<i>meetings etc</i>			
<b>(c) Activity</b> <i>Entertainment including:</i>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b>
<i>Recorded music – see 5(g)</i>	YES	YES	YES
<i>Live performance – see 5(g)</i>	NO	NO	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	NO	NO	NO
<b>(d) Activity</b>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b>
<i>Outdoor drinking facilities</i>	NO	NO	NO
<b>(e) Activity</b>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b>
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

**These activities may commence around 8.00 am.**

*(f) any other activities*

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

*(g) Late night premises opening after 1.00am*

<i>Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?</i>	YES/NO*
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<i>When fully occupied, are there likely to be more customers standing than seated?</i>	YES/NO*
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\*delete as appropriate

### **Question 6 (On-sales only)**

#### **CHILDREN AND YOUNG PERSONS**

<b>(a)</b>	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	N/A
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*\*delete as appropriate*

(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

### **Question 7**

#### **CAPACITY OF PREMISES**

*What is the proposed capacity of the premises to which this application relates?*

DISPLAY UNIT 1 – 200cm x 90cm x 40cm

DISPLAY UNIT 2 – 80cm x 150xm x 80cm

Area of retail/reception space – 144 m2

### **Question 8**

**PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)**

*Personal details*

(a) Name

John Baxter

(b) Date of birth

(c) Contact address

(d) Telephone number and e-mail address

	
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(e) Personal licence

Date of issue	Name of Licensing Board issuing	Reference number of personal licence
9/8/22	Scottish Borders Council	SM/LIQ/13148

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

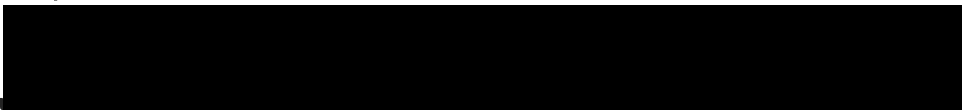
If signing on behalf of the applicant please state in what capacity

The contents of this operating plan are true to the best of my knowledge and belief.

S 

Capacity:  APPLICANT/~~AGENT~~ (delete as appropriate)

Telephone number and email address of signatory:

 **h for your records**

**Your Data:** Alcohol Licensing

The Scottish Borders Licensing Board will act as the 'Data Controller' for the personal data you provide to us. The information held by the Licensing Board is managed by employees of Scottish Borders Council, and contained within Scottish Borders Council systems. The Data Protection Officer, who is responsible for ensuring personal data is managed in accordance with data protection legislation, can be contacted as follows:

Address: Data Protection Officer, Information Management, Scottish Borders Council, Newtown St Boswells TD6 0SA.

Email: [dataprotection@scotborders.gov.uk](mailto:dataprotection@scotborders.gov.uk)

Telephone: 0300 100 1800

The information we collect from you will include details such as your name, address, e-mail address, telephone number, date of birth, national insurance number, and (if applicable) details of any previous criminal convictions and previous licence information.

**Why do we need this information?**

Your information is being collected to allow the Scottish Borders Licensing Board to administer the process of applying for licences under the Licensing (Scotland) Act 2005.

We need to know the personal data requested on the application form in order to provide this service to you. If you do not provide this information then we will be unable to process your request for a licence. We will not collect any personal data from you that is not needed for this purpose.

The lawful basis for collecting your information in these circumstances is:

**Compliance with legal obligation:** Scottish Borders Licensing Board is required to collect your information in order to carry out the function of providing licences in relation to the Licensing (Scotland) Act 2005.

## **What will we do with your information?**

We will use your information to process your application for a licence. This will involve sharing your information with Police Scotland, and where the type of licence applied for is a premises licence, notice of your application (including a copy of it) will be given to people with a notifiable interest in the land neighbouring the premises, any community council for the area where the premises is situated and the relevant Council area office for the area where the premises is situated.

Applications will be considered at meetings of the Scottish Borders Licensing Board, which are open to the public. We are also required to publish information in licensing registers, which will include the licence holder and premises manager's name, and details about the premises.

You should also be aware that your data will be stored on servers located within the United Kingdom. We will take all reasonable steps to ensure that your data is kept secure and more information on how we do this can be provided by contacting the Data Protection Officer (contact details can be found above).

## **How long will we keep your information?**

We will keep your information for the length of time specified within our document retention schedules, and after this period it will be destroyed under secure arrangements.

## **Decision-Making**

The Council does not use profiling or automated decision-making processes. Some processes are semi-automated (such as anti-fraud data matching) but a human decision maker will always be involved before any decision is reached in relation to you.

## **Your Rights**

You have the right to request access to any personal data held about you by the Council. You can also request that we restrict the use of your information or even object to any further processing. You can do this by contacting the Data Protection Officer using the contact details provided above. We will respond to your request within thirty calendar days.

For more information on your rights please visit our website <http://www.scotborders.gov.uk/DPYourRights> or if you would like a hard copy of this information, please contact us using the contact details provided above.

If you are unhappy with the way the Council has processed your personal data please contact the Council's Data Protection Officer. If after raising your concerns with the Data Protection Officer you remain dissatisfied you have the right to complain to the Information Commissioner's Office.

The ICO is the UK's independent body set up to uphold information rights.

Information Commissioner's Office  
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF  
Telephone: 0303 123 1113  
Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

The Information Commissioner's Office – Scotland  
45 Melville Street, Edinburgh, EH3 7HL  
Telephone: 0303 123 1115  
Email: [Scotland@ico.org.uk](mailto:Scotland@ico.org.uk)

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**Great Tapestry of Scotland Gallery  
Ground Floor Plan**

HIGH ST

CHANNEL STREET

SIME PLACE

POST OFFICE IN THE OWNERSHIP OF THE ROYAL MAIL

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